STUDY AND CAREER GUIDANCE
AAU CPH

STUDENT GUIDANCE  I  CAREER GUIDANCE  I  INTERNATIONAL GUIDANCE

AALBORG UNIVERSITY
COPENHAGEN
CONTENT

• STUDY AND CAREER GUIDANCE AT AAU CPH
• INTERNATIONAL GUIDANCE
• ACCOMMODATION GUIDANCE
• STUDENT GUIDANCE
• CAREER GUIDANCE
• THE BUDDY NETWORK
• GUIDANCE SERVICES IN AALBORG
• CAMPUS MAP
• WHERE TO FIND STUDENT GUIDANCE
**STUDY AND CAREER GUIDANCE AT AAU CPH**

Study and Career Guidance AAU CPH are at your service from your first day on campus until you complete your studies at AAU CPH. We are here to help you find answers to questions that may arise during your studies. It could relate to your participation in group work, traineeships or studying abroad or questions related to your career development.

**BOOK ONLINE**

If you have questions regarding application procedure, leave from you studies, changing to a different study programme, studying or traineeships abroad, your career opportunities etc., we advise you to book an appointment with the specific counsellor.


By using the booking system you can book a specific counsellor for a guidance session when it fits your calendar. It only takes a couple of minutes.

**WE LOOK FORWARD TO SEEING YOU!**
INTERNATIONAL GUIDANCE

Make use of AAU’s international network consisting of more than 600 universities worldwide.

If you wish to go abroad during your studies or participate in international activities, we are here to assist you. Also, we can help you with applying for grants and scholarships when going abroad.

OUR SERVICES

• Opportunities to study abroad
• Traineeships abroad
• Motivation letters and CVs for traineeships abroad
• The environment of Problem Based Learning (PBL)
• Settling in Copenhagen
• Intercultural differences
• Danish language courses, Buddy Network etc.
• Services for international students in Copenhagen (International House, Work In Denmark, Student House, Student Advisory Office etc.)

CONTACT

EMAIL goingabroad@cph.aau.dk
PHONE (+45) 9940 3775
OPEN FOR DROP IN Monday and Thursday 13.30 - 14.30
BOOK AN APPOINTMENT www.en.cph.aau.dk/student-guidance-centre
WEB www.internationaloffice.aau.dk
ACCOMMODATION GUIDANCE

Finding a place to live in Copenhagen can be a challenge. On top of this, AAU CPH only has access to a limited number of student hall rooms.

Accommodation guidance can assist you on how to search for suitable accommodation in Copenhagen.

OUR SERVICES

- Tips on how to search for accommodation in Copenhagen
- Information about student hall rooms rented through AAU CPH
- Questions related to accommodation

CONTACT

EMAIL  accommodation@cph.aau.dk
PHONE  (+45) 9940 3773
WEB    www.accommodation-office.aau.dk
STUDENT GUIDANCE

At the student guidance we have all the information you need if you are considering studying at AAU, or if you are already enrolled as a student.

OUR SERVICES

- Applying and admission, credit transfer, change of programme etc.
- Leave of absence due to illness, maternity leave etc.
- Lack of motivation, loneliness etc.
- The environment of Problem Based Learning (PBL) and cooperation in group projects
- Information about other Student Services on campus
- Study methods

If you have any questions regarding your study plan, courses, exams, dispensations etc., please contact the student counsellor of your study programme.

CONTACT

EMAIL  studentguidance@cph.aau.dk
PHONE  (+45) 9940 2450 (Monday and Wednesday 12.30 - 13.30)
BOOK AN APPOINTMENT  www.en.cph.aau.dk/student-guidance-centre
OPEN FOR DROP IN  Monday, Wednesday and Friday 12.30 - 13.30
WEB  www.enrolled.aau.dk/student-services
CAREER GUIDANCE

At the career guidance we can help you with your career planning and help you to establish contacts in the business world.

OUR SERVICES

• Motivation letter and CV (resumé) review
• Traineeships, student jobs and collaborative project work
• What types of jobs to apply for?
• What can you offer as a newly qualified graduate?
• Unemployment rights and unions

At the career guidance we organize and provide a wide range of career-related courses and seminars, especially for you as an international student at AAU CPH. When participating in these customized courses you prepare yourself for future jobs.

CONTACT

EMAIL  karriere@cph.aau.dk
PHONE  (+45) 9940 3751
BOOK AN APPOINTMENT  www.en.cph.aau.dk/student-guidance-centre
WEB  www.careers.aau.dk
THE BUDDY NETWORK

At AAU we encourage our students to support and help one another across study programmes and nationalities.

If you would like to connect with students, who can help you get settled in during the first weeks in Copenhagen, we suggest that you make use of the Buddy Network on campus.

You will meet your Buddy at the International Welcome Day. During the first semester your Buddy will participate in several events with you. This includes gatherings at the Coffee Spot on campus, visiting the Student House, public “Meet n’ Eat” evenings, pub crawls, game nights etc.

The friends you make through the Buddy Network may be friends for life.

CONTACT

EMAIL  buddynetwork@cph.aau.dk
WEB    www.en.cph.aau.dk/International+Students/buddy-network
GUIDANCE SERVICES IN AALBORG

INTERNATIONAL OFFICE IN AALBORG
Phone: (+45) 9940 9940 (Main switch board)
Email: incoming-student@adm.aau.dk
      outgoing-student@adm.aau.dk
Web:   www.internationaloffice.aau.dk

STUDENT GUIDANCE IN AALBORG
Phone: (+45) 9940 9440
Email: studentguidance@aau.dk
Web:   www.enrolled.aau.dk/contact

AAU CAREER IN AALBORG
Phone: (+45) 9940 7447
Email: karriere@aau.dk
Web:   www.careers.aau.dk/contact

STUDENTS GRANTS AND LOAN SCHEME (SU)
Phone: (+45) 9940 9430
Email: su@aau.dk
Web:   www.en.aau.dk/education/su

ADMISSION OFFICE IN AALBORG
Phone: (+45) 9940 9425 (Bachelor students)
       (+45) 9940 96 55 (Master students)
Email: bacheloradmission@aau.dk
       masteradmission@aau.dk
Web:   www.apply.aau.dk

STUDY SPECIFIC STUDENT GUIDANCE
Contact the specific counsellor of your study at:
www.aau.dk/uddannelser/studievejledning/
         studiets-vejledere
BUILDING A (ACM 15)
A.C. MEYERS VÆNGE 15
• Information desk
• Auditorium 1.008 (1st floor)
• Canteen (1st floor)
• Aalborg University Library CPH (2nd floor)
• Shared Services CPH (4th floor)
• IT Services CPH (5th floor)

BUILDING B (FKJ 12)
FREDERIKSKAJ 12
• Study and Career Guidance (Ground floor)
• Canteen (Ground floor)

BUILDING C (FKJ 10B)
FREDERIKSKAJ 10B

BUILDING D (FKJ 10A)
FREDERIKSKAJ 10A
WHERE TO FIND

STUDY AND CAREER GUIDANCE AAU CPH

Building B (Frederikskaj 12), ground floor
2450 Copenhagen SV